



Geneva International Centre
for Humanitarian Demining
Centre International de
Démunage Humanitaire Genève



Ensuring mine action promotes development: Priority-setting and pre/post-clearance assessments

11-13 March, 2009
Novotel Hotel, Vientiane, Lao PDR

Agenda

Tuesday, March 10th	
18:00	Welcome reception and dinner, Novotel hotel
Day one - Wednesday, March 11th	
7:30-8:30	Workshop registration
8:30-9:00	Welcome and opening remarks, Mr. Saleumxay Kommasith, Ministry of Foreign Affairs, Lao PDR and Sonam Yangchen Rana, UNDP, Lao PDR
9:00-10:00	<p>1. Quick survey of core concepts</p> <p><i>The purpose of this session is to provide a brief overview of priority-setting and pre/post-clearance assessments and to agree common definitions. The relation between these processes and project cycle management, quality management and results-based management will be discussed as will differences according to levels of aggregation.</i></p> <p>Chair: H.E. Oum Phumro, Cambodia Mine Action Centre (CMAC)</p> <p>Presentation (30 mins) Ted Paterson (GICHD): Quick survey of core concepts</p> <p>Plenary discussion (30 mins)</p>
10:30-11:00	Break
11:00-11:30	<p>2. Context analysis: Mine action programme life cycle</p> <p><i>The purpose of this session is to discuss the importance of political and socio-economic factors for mine action, in particular how context can affect priority-setting and pre/post-clearance assessment processes, and the different actors and priorities which are prominent at various stages.</i></p> <p>Chair: H.E. Oum Phumro, Cambodia Mine Action Centre (CMAC)</p>

Presentation (15 mins)

Sharmala Naidoo (GICHD): The programme life cycle for mine action

Plenary discussion (15 mins)

11:30-13:00 **3. Priority-setting fundamentals**

The purpose of this session is to provide an overview of priority-setting processes and key considerations. Key issues discussed will include: priority setting and resource allocation, preferences versus priorities, criteria and indicators, roles of key actors, and defining information/data that surveys need to obtain to feed into priority setting.

Chair: **Bodil Jacobsen**, Danish Demining Group

Presentations (30 min):

Ted Paterson (GICHD): Priority-setting fundamentals

Julie Van Den Burgh (UNESCO Lao PDR): UXO clearance for tourism development in Lao PDR: A priority?

Plenary discussion (60 mins)

13:00-14:00 **Lunch**

14:00-15:30 **4. Priority-setting: Agreeing key principles and good practice**

Participants will break into 4 working groups, each of which will start with a presentation (15-20 mins) on how priorities are set in a particular country or programme. Group members will then discuss and constructively critique the priority-setting approach.

Chair: **Bodil Jacobsen**, Danish Demining Group

Groups (90 mins):

1 - Afghanistan

2 - Cambodia

3 - Vietnam

4 - Lao PDR

15:30-16:00 **Break**

16:00-17:30 **4. Priority-setting: Agreeing key principles and good practice cont'd**

Chair: **Bodil Jacobsen**, Danish Demining Group

Report back and plenary discussion (90 mins)

Day two - Thursday, March 12th

9:00-11:00 **4. Priority-setting: Agreeing key principles and good practice cont'd**

Chair: **Tim Horner**, UNDP, Lao PDR

Priority-setting exercise (45 mins)

Report back and wrap-up plenary discussion (45 mins)

11:00-11:30 Break

11:30-13:30 5. Pre-clearance assessments: Practical tools and approaches

The purpose of this session is discuss the purpose of pre-clearance assessments, key approaches and common challenges.

Chair: **Tony Fish**, Swiss Foundation for Mine Action (FSD)

Presentations (45 mins):

Luc Delneuve (Handicap International): Overview presentation on the purpose of pre-clearance assessments, key approaches and common challenges

Mao Vanna (Cambodian Mine Action and Victim Assistance Authority - CMAA): Pre-clearance assessment in Cambodia

Steve Pritchard (Norwegian Peoples Aid) - Application of pre-clearance assessments in Laos

Plenary discussion (45 mins)

13:30-14:30 Lunch

14:30-15:30 5. Pre-clearance assessments: Practical tools and approaches cont'd

Participants will break into thematic working groups (60mins), each group focusing on one of the following issues:

- 1 - Information management and linking data to planning and priority-setting processes
- 2 - Data-gathering and analysis: Techniques for setting baseline indicators, gathering baseline data and analysing data
- 3 - Using pre-clearance assessments to set operational priorities
- 4 - Diversity/gender-sensitive techniques for getting a full picture of the threat and priorities and ensuring that all voices are heard

15:30-16:00 Break

16:00-17:30 Groups report back and plenary discussion (90 mins)

Day three - Friday, March 13th

8:30-10:30 6. Post-clearance assessment: Connecting pre and post-clearance assessments

Through a mix of presentations and plenary discussion, this session will focus on the purpose and key principles of post clearance assessment, how to connect pre and post clearance assessments, and a review of different post clearance assessment methodologies focusing on the individual, household and community levels.

Chair: **Gareth Richards**, CARE Yemen

Presentations (60 mins):

Ted Paterson (GICHD): Post clearance assessment overview, key principles and different approaches

Bodil Jacobsen (DDG): DDG's Impact monitoring tool - methodology, lessons learnt and next steps

Marco Heucher (UXO Lao): Post clearance assessment in UXO-Lao: Progress, problems and future plans

Jo Durham (Curtin University of Technology)/**Boualaphanh Inthaxay** (MAG Lao PDR): Post-clearance assessment at the household level in Lao PDR

Plenary discussion (60 min)

10:30-11:00 Break

11:00-12:30 7. Post-clearance assesment: Presenting the developmental outcomes of mine action

Chair: **Jo Durham** (Curtin University of Technology)

Overview and plenary discussion (30 min)

Participants will break into thematic working groups, each group focusing on the one of the following issues (60min):

1. How to report results from victim assistance, key challenges and gaps, lessons learnt
2. How to report results from MRE, key challenges and gaps, lessons learnt
3. How to report results from demining/UXO clearance, key challenges and gaps, lessons learnt
4. Reporting on how mine action promotes national development priorities

12:30-13:30 Lunch

13:30-14:30 8. Post-clearance assesment: Methods and reporting results

Groups report back, plenary discussion and agreement of key principles/good practice (60 min)

14:30-15:30 9. How it all ties together

The purpose of this session is to discuss how pre and post clearance assessments improve priority-setting, inform and strengthen project cycle management and link contaminated communities to development agencies

Chair: **Tim Horner**, UNDP Lao PDR

Presentation and plenary discussion (60 mins):

Ted Paterson (GICHD): How it all ties together

Plenary discussion

15:30-16:00 Break

16:00-16:45 10. Next steps: Guidance for practitioners on priority-setting and pre/post-clearance assessment

In plenary, participants provide feedback on content of future guidance for practitioners on priority-setting and pre/post clearance assessment.

Chair: **Sharmala Naidoo**, GICHD

16:45-17:00 Wrap up, conclusions and workshop evaluation