

Request for Offers

Introduction

The Ammunition Management Advisory Team (AMAT) of Geneva International Centre for Humanitarian Demining (GICHD) is seeking to engage a LEGAL EXPERT to support in the implementation of the EU Council Decision 2020/979 for the development of an internationally recognised arms and ammunition management validation system. AMAT is pleased to invite consultants to submit a quotation for the provision of the services described below as per requirements set out in this request for offers.

Reference number: RFO/2022/BK/03

Project number: 91049

Posting date: 09 February 2022

Deadline for submission of the Request for Quotation form: 28.February.2022,23.59, Geneva Time.

Country/ies of deployment: Global - Switzerland

Currency: The quotation shall be presented in Swiss Francs (CHF)

Language: The quotation shall be submitted in English

Submit to: consultants@gichd.org

Scope of work

Established in 2019, the Ammunition Management Advisory Team (AMAT) is a joint initiative of the Geneva International Centre for Humanitarian Demining (GICHD) and the United Nations Office for Disarmament Affairs (UNODA). AMAT provides technical support to States in the safe, secure and effective management of ammunition in line with international best practice. Also, AMAT works to strengthen the capacities of States to improve the safety and security of ammunition stockpiles this contributing to a global reduction of the risks of accidental explosions and diversion.

AMAT wishes to engage a legal expert with experience in the fields of disarmament, security sector reform and international law. The consultant will support a new effort to develop an internationally recognised conformity assessment system for the management of arms and ammunition. The project, which is implementing Phase 2 of the European Union (EU) Council Decision CFSP 2020/979, will create a framework for a conformity assessment system designed to provide stakeholders with assurances of national efforts to implement safe and secure arms and ammunition management practices. This system, known as the Arms and Ammunition Management Validation System (AAMVS) intends to support broader international efforts to reduce the risks of illicit arms proliferation and accidental explosions at storage facilities.

Phase 1 of the project (October 2020-November 2021) studied the feasibility of creating an Arms and Ammunition Management Validation System based on criteria set by the EU. The analysis determined that the AAMVS was feasible and that the system could be developed through a process of building international consensus. In Phase 2, AMAT will create the basic framework of the AAMVS (including the conformity assessment schemes for arms and ammunition management practices and a scheme ownership model) and a plan for developing the system.

The purpose of this mandate is to provide AMAT and its partners with legal expert advice on aspects related to the development of an internationally recognised conformity assessment scheme. The consultant will support the development of critical elements of the AAMVS framework and advise on the legal standards and best practices for developing broad international support for the system.

The Consultant will work closely with the AMAT project team, technical and thematic specialists, and key stakeholders to provide legal advice on the establishment of the AAMVS. They will provide research on the legal requirements and recommendations related to the organization of a conformity assessment scheme and its owner. Other activities may include, depending on availability, presenting elements of the project at different international arms control events and gatherings. Travel to Geneva and internationally may be requested, depending on COVID restrictions.

To fulfil the tasks and roles for this position, the activities undertaken for this contract between 1 March – 30 November 2022 are expected to require 40 days of work to:

1. Participate in and potentially facilitate certain discussions during multiple planning and technical meetings with team members and key stakeholders;
2. Support technical experts with legal advice in the development of the AAMVS conformity assessment, consistent with ISO/IEC 17000 series;
3. Conduct legal research and provide recommendations in a research paper covering the organisational requirements for the AAMVS system owner;
4. Potentially travel, if possible, to present the research to key stakeholders and the project team.

Delivery dates of the services

1 March – 30 November 2022

Estimated work days to deliver the services

40 Days

The consultant shall provide a coherent, organized and clear proposal in response to the request.

Project resources

Name of the company: ADD NAME

Name of individual: ADD NAME OF INDIVIDUAL

Address: ADD ADDRESS

Proposals

Consultant: ADD QUALITATIVE NARRATIVE ON HOW TO UNDERTAKE THE WORK OR DELIVER THE SPECIFIED GOODS OR SERVICES

Availability

Consultant: ADD TEXT TO CONFIRM CAPACITY TO DELIVER THE SPECIFIC GOODS AND SERVICES WITHIN THE REQUIRED TIME LINE

Pricing

Equipment such as laptops with word processing software are not covered by the GICHD and should be included in the consultant services at no extra cost.

Services	Days/Units	Rate in CHF	Total
Fees			
Daily fees			
Professional costs (estimates)			
Transportation costs			
Accommodation			
Other costs (estimates)			
Purchase of equipment, VAT, etc.			
Total			