

Request for Offers

Introduction

The Geneva International Centre for Humanitarian Demining (GICHD) is pleased to invite consultants to submit a quotation for the provision of the description of the goods or the services described below as per requirements set out in this request for offers.

Reference number: RFO/2021/JC/JC (04)

Project number: 91047

Posting date: 30 March 2022

Deadline for submission of the Request for Quotation form: 8 April 2022, 23.59, Geneva Time.

Country/ies of deployment:

- 1) Home-based
- 2) Switzerland

Currency: The quotation shall be presented in Swiss Francs (CHF)

Language: The quotation shall be submitted in English

Submit to: consultants@gichd.org

Scope of work

Established in January 2019, the Ammunition Management Advisory Team (AMAT) is a shared initiative of the Geneva International Centre for Humanitarian Demining (GICHD) and the United Nations Office of Disarmament Affairs (UNODA). AMAT provides technical support to states in the safe, secure and effective management of ammunition, in line with the International Ammunition Technical Guidelines (IATG). AMAT works to strengthen the capacities of states to improve the safety and security of ammunition stockpiles thus contributing to a global reduction of the risk of accidental explosions and diversion.

The Ammunition Management Advisory Team (AMAT) is seeking the services of an ammunition management specialist with at least 10 years of experience working with international organisations, specialising in mine action and ammunition management. The consultant will be required to:

- Support the Standardised Assessment Project: up to 35 days
 - lead on the drafting of the Ammunition Processing Assessment methodology/SOP and tool. Duration estimate 10 days

- finalisation of technical tools, including the Strategic level self-assessment tool, Explosive Store House (EHS) and Ammunition Storage Area (ASA) Assessment methodology/SOP and tool. Duration estimate 15 days
- participate in (including travel) relevant team meetings and conferences. Duration estimate 10 days.
- Support for other AMAT projects: for instance, EU project, review the technical and operational analysis portion of the disposal study; UN Training: review training modules. Duration estimate: 5 days

Delivery dates of the services

15 April – 31 December 2022

Estimated work days to deliver the services

40

The consultant shall provide a coherent, organized and clear proposal in response to the request.

Project resources

Name of the company: ADD NAME

Name of individual: ADD NAME OF INDIVIDUAL

Address: ADD ADDRESS

Proposals

Consultant: ADD QUALITATIVE NARRATIVE ON HOW TO UNDERTAKE THE WORK OR DELIVER THE SPECIFIED GOODS OR SERVICES

Availability

Consultant: ADD TEXT TO CONFIRM CAPACITY TO DELIVER THE SPECIFIC GOODS AND SERVICES WITHIN THE REQUIRED TIME LINE

Pricing

Equipment such as laptops with word processing software are not covered by the GICHD and should be included in the consultant services at no extra cost.

Services	Days/Units	Rate in CHF	Total
Fees			
Daily fees			
Professional costs (estimates)			
Transportation costs			
Accommodation			
Other costs (estimates)			
Purchase of equipment, VAT, etc.			
Total			