

Request for Offers

Introduction

The Geneva International Centre for Humanitarian Demining's Ammunition Management Advisory Team (GICHD-AMAT) is seeking to engage an **Expert Consultant in Emergency Response and Contingency Planning** to develop a comprehensive incident response package aimed at improving national responses to accidental explosions at ammunition storage sites.

The consultant will work with GICHD-AMAT to create a scalable and adaptable framework for national incident response that can be applied in diverse contexts. The consultant will also support implementation of this framework with Moldovan national and local authorities.

This consultancy will support GICHD-AMAT's efforts to reduce risks associated with accidental explosions through enhanced emergency preparedness and response systems. The work will promote coordinated, multi-stakeholder emergency response capabilities.

Reference number: RFO/2025/AMAT/06

Project number: 91023

Posting date: 10 October 2025

Deadline for submission of the Request for Quotation form: 31 October 2025

Country of deployment: Moldova plus Switzerland

Currency: The quotation shall be presented in Swiss Francs (CHF) or Euros (EUR)

Language: The quotation shall be submitted in English

Submit to: b.king@gichd.org and l.buhin@gichd.org

Scope of work

GICHD-AMAT is seeking consultancy services with extensive expertise in emergency preparedness and contingency planning, particularly in developing and implementing emergency response strategies. The consultant will also support the delivery of specialized training programmes for key national stakeholders in Moldova to enhance national capacity for emergency preparedness and response in the event of unplanned explosions at ammunition sites.

The consultant will work closely with GICHD-AMAT, national authorities, emergency response agencies, and military personnel to develop, validate, and institutionalize comprehensive contingency plans.

The consultant must demonstrate a solid technical background in emergency management, risk assessment, and contingency planning, including substantial experience in delivering training and mentoring to armed forces, emergency response agencies, or national institutions. Experience with ammunition safety incidents, explosive hazards management, and multi-agency coordination is an asset. Understanding of international emergency management frameworks and experience working in diverse national contexts are highly desirable.

Expected Activities

1. **Design** a general framework for national incident response to accidental explosions at ammunition storage facilities.
2. **Develop and deliver** one (1) specialized training course on emergency planning and response for military personnel, emergency response agencies, and local authorities.
3. **Facilitate** stakeholder mapping and regulatory gap analyses for emergency preparedness and response systems.
4. **Provide** technical advice and support the development of comprehensive emergency plans, regulations, standard operating procedures, and work instructions for key stakeholders.
5. **Design and facilitate** one (1) tabletop exercise simulating a multi-agency emergency response to an ammunition site accident, in order to desk-test and validate emergency planning documents.
6. **Design a** practical exercise simulating a multi-agency emergency response to an accidental explosion at an ammunition site, to field-test and validate emergency planning documents.

Delivery dates of the services

10 November 2025 – 15 December 2026

Estimated working days to deliver the services

65 days

The consultant shall provide a coherent, organised and clear proposal in response to the request.

Project resources

Name of the company: ADD NAME

Name of individual: ADD NAME OF INDIVIDUAL

Address: ADD ADDRESS

Proposals

Consultant: ADD QUALITATIVE NARRATIVE ON HOW TO UNDERTAKE THE WORK OR DELIVER THE SPECIFIED GOODS OR SERVICES

Availability

Consultant: ADD TEXT TO CONFIRM CAPACITY TO DELIVER THE SPECIFIC GOODS AND SERVICES WITHIN THE REQUIRED TIMELINE

Pricing

Equipment such as laptops with word processing software are not covered by the GICHD and should be included in the consultant services at no extra cost.

Services	Days/Units	Rate in CHF	Total
Fees			
Daily fees			
Professional costs (estimates)			
Transportation costs			
Accommodation			
Other costs (estimates)			
Purchase of equipment, VAT, etc.			
Total			