



## INFORMATION NOTE FOR PARTICIPANTS

Dear registered participant,

The Geneva International Centre for Humanitarian Demining (GICHD) is looking forward to welcoming you soon to Geneva for the **GICHD Innovation Conference, taking place from 14<sup>th</sup> to 16<sup>th</sup> November 2023**.

Please find below some useful information for your arrival.

### AGENDA

The updated version of the agenda, detailed and overview, can be accessed through [the GICHD Innovation Conference webpage](#). We are updating our webpage regularly with information including breakout sessions, speakers, exhibitors and more.

### ARRIVAL IN GENEVA AND LOCAL TRANSPORTATION

Geneva airport is located about 4 km from the centre of Geneva. It is easily reachable by train or by bus. The fastest way to go from the airport to the center of town is by train. It takes only 6 minutes from the Airport to the main train station of Cornavin, and the trains are departing every 12 minutes during rush hours. The airport railway station has direct access to the airport check-in and arrival levels. All trains from the airport stop at Geneva-Cornavin station (city centre).

Instead of the train, you can also take the following buses that stop at the airport, check-in level:

Bus 10 heading "Rive" to Geneva city centre

Bus 5 heading "Thônex-Vallard" to Place des Nations, international organizations and city centre

For more information about route, itineraries, timetables, fares, etc, please consult [this webpage](#) of the Geneva public transport.

You can buy the tram/bus tickets using machines at every tram stop.

A taxi ride from the airport to the city center will cost you approx. 35 CHF (15 minutes ride).

## ACCESS TO MEETING VENUE

The conference will take place at the [International Conference Centre Geneva \(CICG\)](#):

17, rue de Varembé  
1202 Geneva

Google link to the address - <https://bit.ly/2YVLMJf>



### From the main train station “Cornavin”:

Bus 5 heading “Genève aéroport” to stop “Vermont”  
Bus 20 heading “Valavran” to stop “Varembé”  
Tram 15 heading “Nations” to stop « Sismondi »  
On foot : approx 25 minutes (2.1 km)

### From the airport:

Bus 5 heading “Thônex-Vallard” to stop « Vermont »  
By taxi approx 15 minutes

### From the motorway:

Take motorway exit “Genève Lac”, continue along the lakeside to arrive in the International Geneva sector and access the CICG right at the heart of it.  
The closest parking lot is the [Parking des Nations](#), located 50 metres from the CICG.

## REGISTRATION AND FACILITIES FOR PARTICIPANTS

Only registered and confirmed participants will be admitted to the conference. Upon arrival at the CICG, please ensure you register at the registration desk located right after the main entrance (see below). You will be issued a badge, which is a requirement to be able to stay inside the building where the conference will take place. **Please bring a photo ID with you to be able to receive a badge.** Registration will open on Tuesday, 14 November 2023 at 9h.

The conference will be held in following meeting rooms:

Plenaries:

- meeting room A, ground floor

Breakout sessions/side events:

- meeting rooms B and C, ground floor (behind the plenary meeting room)
- room 4, level -1 (access through elevator/stairs on the left side of main entrance)



There is free seating in the meeting rooms, without table name plates.

The GICHD is committed to providing accessible and inclusive services, physical spaces, and information to persons with disabilities. In case a member of your delegation requires special seating arrangements in the conference room, please inform the Conference Organising Team in advance ([innovation@gichd.org](mailto:innovation@gichd.org)).

Free Wi-Fi is available in the meeting rooms and generally throughout the CIGD building.

## OPENING RECEPTION

On the first day of the conference, Tuesday, 14 November 2023, all participants are invited to the opening reception taking place from 17h30 to 19h00 at the venue at the “Wangari Maathai” open space, situated at level 2.

## MEALS

Coffee breaks and lunch buffets will be provided to all participants during the three conference days, free of charge.

Every morning, participants can collect a lunch voucher valid for the day from the reception desk. The restaurant can be found on the first floor.

## COMMUNICATING ABOUT THE CONFERENCE

In the run up to and during the Innovation Conference 2023, we encourage you to communicate about your experience and share your thoughts on social media. Find out more about our digital conference activities and how to engage on our [Trello board](#).

## SECURITY

Please be aware of scams and pickpockets in Geneva. For your own safety, make sure to leave your money and valuables in the hotel safe.

Emergency numbers in Switzerland:

Police: 117

Fire service: 118

Ambulance: 144

## TRAVEL AND HEALTH INSURANCE

Each participant is responsible to have adequate travel and health insurance for the whole duration of his/her stay in Switzerland.

## MISCELLANEAOUS

For your information, please note that Switzerland has its own standard for electrical plugs which may be different than those used in your country (SEV 1011, 220 VAC/50Hz).



## WEATHER

Please note that November is autumn season in Switzerland and that temperatures in Geneva are around 2° to 10° Celsius.

## CANCELLATIONS

Should you no longer be available to attend the conference, or should you face any last-minute cancellation, kindly inform the Conference Organising Team ([innovation@gichd.org](mailto:innovation@gichd.org)) as early as possible.

For any additional information needed, do not hesitate to contact:

**GICHD Innovation Conference Organising Team**  
[innovation@gichd.org](mailto:innovation@gichd.org)

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## USEFUL WEB-PAGES

[Geneva public transportation](#)

[Geneva airport information](#)

[Map of Geneva: google maps](#)

[Weather forecast](#)

[Geneva Tourism information office](#)

[Local news, Public radio with online listening](#)

[News from Swiss television \(Swiss Broadcasting Corporation\)](#)